



# TELANGANA UNIVERSITY

DICHPALLY, NIZAMABAD – 503 322

## **TENDER NOTICE**

No. 005/REG/TU/NZB/2019

Date: 20-02-2019

Sealed tenders are invited for the supply of 1.00 lakhs (One Lakh only) of 12-pages Practical Answer Booklets of A4 size of 60 GSM Single Colour printing with stitching from the reputed registered printing firms/manufactures. Tender form along with details can be downloaded from Telangana University website: [www.telanganauniversity.ac.in](http://www.telanganauniversity.ac.in). last date for submission of sealed tender is 07-03-2019 by 3.00 PM. The opening of tender will be intimated in due course.

Sd/-  
**REGISTRAR**



# Telangana University

DICHPALLY, NIZAMABAD-503 322 T.S.

(A State University Established under the Act No.28. A.P., Recognized by UGC under 2(f) and 12(B) of UGC Act, 1956)  
(Accredited by NAAC with B+ Grade)

**Last date from Submission on or before 07-03-2019 (3.00p.m.)**

No. 005/REG/TU/NZB/2019

Date: 20-02-2019

Sub:-Tender notification for the Supply of 12 pages Practical Answer Booklets.

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M/s. \_\_\_\_\_

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You are requested to submit your competitive prices in sealed covers under “Two Bid System” for the Supply of 12 pages Practical Answer Books as detailed in the Annexure – I & II by fulfilling the conditions.

1	Tender No. & Date	::	005/REG/TU/NZB/2019 & 20-02-2019
2	Tender form cost	::	Rs.1,000/-
3	Tender form	::	Can be downloaded from Telangana University website <a href="http://www.telanganauniversity.ac.in">www.telanganauniversity.ac.in</a>
4	Closing date & time (for receiving duly filled in Tender)	::	07-03-2019 3.00 p.m.
5	Submission of Tender	::	Sealed Tenders under two bid System must be submitted subscribing thereon bidder's name and Tender No. and name of item and must be submitted at the following address to reach by post/direct on or before the bid closing time and date. 07-03-2019 3.00 pm “Registrar, Telangana University, Dichpally, Nizamabad - 503 322.”

## **I. Technical Conditions:-**

- 1) Only registered printing presses under Industries Act are permitted to quote against the requirements. Quotations from dealers or other agencies are not accepted.
- 2) The Firm should have the requisite domain expertise with regard to supply of the item.
- 3) The Firm should be situated in India and the Firm should have ISO 9001 – 2008 Certificate.
- 4) The firm should have executed atleast an annual turnover of Rs.1 Crore (Rupee One Crore only) during the last 2 financial years (documentary proof in the form of I.T. returns are to be submitted).
- 5) The firm should have been in existence atleast for last 2 years i.e., w.e.f. 01-01-2016 (documentary proof is to be attached).
- 6) The firm shall have capacity to print, serial number, sew and pack 15000 Answer Books in a day.
- 7) The firm shall maintain adequate security and control to maintain confidentiality.
- 8) The firm must be in a position to supply 1,00,000 booklets within a week from the date of purchase order.

## **II. General Conditions:-**

- 1) Bid shall be submitted in two parts viz; Technical Bid Form (Annexure-I) & Commercial Bid Form (Annexure-II).

**Technical Bid** shall contain such as 1) EMD, 2) Documents of Technical Qualifications and Technical Competence of the tenderer supported by the certificates 3) Copies of purchase orders issued by organizations indicating the column of Transaction 4) Proof of Annual Turnover 5) Copy of Registration certificate 6) Copy of APGST/TSGST/CST Registration certificate 7) PAN allotted by Income Tax Department 8) Detailed profile of the firm, domain expertise and sage details and other supporting literature substantiating their claim 09) details of equipment 10) The Firm Should have ISO 9001-2008 Certificate.

**Commercial Bid Form** shall contain only price details (including payment Terms & Conditions) to be filled in Tender schedule (Annexure-II) issued by the University.

### **Important Note:**

Technical Bid and Commercial Bid shall be placed in **Two separate Sealed covers**. After acceptance of Technical Bid, then only commercial Bid will be opened. If any firm places Technical Bid and Commercial Bid in one cover or in a single folder or submits the Bids in any fashion other than the one prescribed by the university, they will be summarily rejected. Bid selection will be based on Technical evaluation of the firm, product and price.

- 2) The firm shall enter into an agreement committing the supply of material in time.
- 3) After evaluating the Technical bids and on acceptance, then only commercial bids will be opened. The university will inspect the premises of the firm for evaluating infrastructure and Security and other requirements.
- 4) TDS & other taxes as applicable will be deducted from the bill.

- 5) The offers must be in English. The rates should be indicated in Indian currency both in figures and words and against item specified In Annexure-II. The quality of paper is subject to testing by approved Lab.
- 6) The taxes /duties / discount if any are to be distinctly and separately shown in the commercial bid and under no circumstances these components shall be added to the basic price and shown as single price.
- 7) The price should include freight, forwarding and delivery at the Examination Branch, Telangana University, Dichpally, Nizamabad.
- 8) The rate shall be firm throughout the entire period of the contract.
- 9) The offers must be valid for a minimum period of one year from bid finalization date. The offers once submitted cannot be modified under any circumstances.
- 10) Offers received after the bid closing date / time shall not be considered.
  - Late and delayed tenders shall not be accepted.
  - Telex / Telefax /E-mail Tenders shall not be accepted and the university takes no responsibility for delay / loss or non-receipt of tenders by post / courier.
- 11) No unsolicited correspondence shall be entertained.
- 12) Earnest Money Deposit (EMD).

**For 1.00 lakh 12 pages Practical Answer Booklets Rs. 20,000/-(DD must be drawn on any Nationalized Bank in favour of “The Registrar Examination A/c. No.31079102875”, Telangana University, Nizamabad- 503 322.**

- 13) The order will be placed in the phase manner as per the requirement. The print content and colour is subject to change periodically.
- 14) Payment will be made only after successful fulfillment of order with assured quality.
- 15) **Liquidated Damages:**

Timely completion of the job is the essence of the contract. In case of failure to supply within the time specified in the purchase order, penalty @ 0.5% of the total value per week or part thereof shall be levied upto two weeks from the date stipulated time in the purchase order. After this period, the purchase order will stand cancelled and **the firm will have to forfeit the EMD and also they will be forbidden to participate in further bids issued by Telangana University.**

- 16) The bidders shall only forward copies of annual reports, auditors report etc., for the last two Preceding Financial years in order to satisfy the financial capabilities.
- 17) **Acceptance / Rejection of offer:-**

Telangana University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.
- 18) Any tender submitted containing incorrect statement and incomplete information will be summarily rejected.

19) **Arbitration:-**

All disputes or differences what so ever arising between the parties relating to the contract shall be settled by arbitration in accordance with the rules of arbitration of Indian council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Dichpally of Nizamabad District. The appointment of Arbitrator will be made by the Vice-Chancellor, Telangana University, Nizamabad.

- 20) The Bidder should not have been black listed by any State or Central Government Department in India. Company/Firm should submit a self –declaration in this regard. Without this declaration the application of the Firm shall be rejected.

**Sd/-  
REGISTRAR  
Telangana University,  
Nizamabad.**

**NOTE::** All documentary proofs need to be arranged in the order of the terms & conditions and the serial number of the terms & conditions may be maintained on the right top corner.



# TELANGANA UNIVERSITY

DICHPALLY, NIZAMABAD – 503 322  
(Established under the Act 28 of 2006, A.P.)

Ph: 08461-222211  
Fax : 08461-222212

## ANNEXURE -I TECHNICAL BID FORM (TENDER SYSTEM)

Date:

1	Tender Notice No. & Date	::	005/REG/TU/NZB/2019 & 20-02-2019
2	Name of the Organization	::	
3	Office Address	::	
4	Address for Correspondence	::	
5	Name of the Contact Person (Telephone No. / Mobile No.(s))	::	
The following information has to be filled along with the evidence (copies have to be attached)			
6	Tender cost ` 1,000/- form (From Nationalised Bank only)	::	DD No. _____ Dt: _____ Rs. _____/-
7	Bank Name& Amount	::	
8	EARNEST MONEY DEPOSIT DETAILS (from Nationalized Bank only) ` 20,000/-	::	
i	Demand Draft No.	::	
ii	DD Amount	::	
iii	DD Drawn Date	::	
iv	Bank Name	::	
9	Registration Certificate	::	
10	GST Registration No.	::	
11	Income Tax Account No.	::	
12	PAN No.	::	
13	TAN No.	::	
14	IT Clearance certificate	::	
15	Sales Tax clearance certificate	::	
16	Technical competence	::	
17	Annual Turnover	::	
18	Detailed profit of the Firm	::	
19	Recent purchase order	::	
20	Sample paper and supplier	::	
21	List of Infrastructure at the Firm	::	
22	Details of Ink used for printing	::	

I hereby declare that the above particulars mentioned are true to the best of my Knowledge.

Signature

(By authorized person with office seal)

Date: 20-02-2019.

NOTE: Wherever required, information can be furnished is a separate sheet duly attested by authorized person.



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## ANNEXURE -II COMMERCIAL BID FORM

Date:

1	<b>12-Pages Practical Answer Booklets with A4 Size on 60 GSM. Single color printing with stitching.</b>	
A	First Page Printed with candidate information, instructions to candidate and serial number of the booklet in black color	
B	Remaining 11 Pages are to be blank with TU Tint Logo in the middle and page numbers.	
C	Total 12 pages are to be pinned at two placed or gummed.	
D	The Practical Answer Booklets are to be packed in polythene cover in bundles of 500 each.	
2	Delivery at the Examination Branch, Telangana University, Dichpally, Nizamabad (The Price shall include freight, forward and delivery charges etc.,).	
3	Taxes/Duties	
4	Payment Schedule	
5	Delivery Time	

Date:

Signature  
(By authorized person with official seal)